

**Beneva Pines Homeowner's Association**  
**Annual Meeting**  
**October 19, 2017 -- 7:00 PM**  
**New Covenant Family Church, Sarasota, Florida**

**MEETING AGENDA**

1. Call to Order
2. Calling of the Roll to Determine Quorum (19)
3. Proof of Notice per Florida Statute
4. Reading and disposal of previous annual meeting minutes
5. Reports of Officers
6. Committee Reports
7. Nominations & Election of Board Members
8. Presentation of 2017-18 Budget
  - a. Vote by officers to approve 2017-18 budget
  - b. According to section 11 of the Beneva Pines by-laws, section 11.1 - Fiscal Matters, "The Board of Directors shall adopt a budget of common expense for the subdivision."
9. Vote on Carry Over of 2016-2017 budget surplus
10. Member Forum
11. Adjournment

**Call to Order:** Liz Berg called the meeting to order at 7:06 pm.

**Proper Notice and Verify Quorum:** Anna Lea Matysek verified that a quorum had been met (19 households) per the sign-in sheets and the proxy forms submitted.

**Board members in attendance:** Anna Lea Matysek, Liz Berg, Jane Vickers, Theresa James (arrived late)

**Board members absent:** None

**Proof of Notice per Florida Statute:** It was verified that proper proof of notice of the meeting had been provided. Anna Lea Matysek stated that, while the mailed documents were mailed on time, the signs were not posted 14 days prior to the meeting as specified in the documents. The signs were posted 6 days before the meeting.

**Reading of Previous Minutes:** Anna Lea Matysek read the minutes from last year's meeting. One error in the minutes was noted and will be corrected. A motion was made and seconded to approve the amended minutes, with the incorrect sentence deleted. The motion carried.

## **Officer Reports**

**Treasurer, Jane Vickers:** Jane reported that all except for one house paid their dues for the 2016-17 year. Jane explained the process for late fees for dues. Jane also stated that she can now accept credit card payments for the annual dues.

## **Committee Reports**

Landscaping committee – Gudrun Novak reported that aside from trimming the viburnum hedge on Beneva... There was a report of some algae on the pond this summer. Gudrun called Longboat Aquatics and they treated the pond. Some residents stated that the algae has come back. Gudrun said that Longboat Aquatics told her that a second treatment might be necessary and she can call them again.

There was a discussion about the lily pads. Gudrun reviewed the options that Longboat Aquatics provided last year. They could do a one-time treatment with Sonar, which will kill all of the lily pads, or they can do monthly spraying. Bob Barton stated that he feels that there are excessive lily pads behind his house. It was suggested that Longboat Aquatics focus on the area behind Bob's house, and try to spray as many as possible there, but leave the pads in other parts of the pond for now (not use the Sonar treatment). This approach will be attempted and the board will monitor the results.

Lighting committee – Chuck James has plenty of lights in stock. He hasn't done any rewiring recently but has the ability to do so if necessary.

Neighborhood watch committee – Liz Berg that there were no major incidents. The police were called once for a domestic disturbance at a house. She reminded everyone that if there is a problem, call 911. Also, keep your garage doors closed, outside lights on at night, pick up papers and mail, and refrain from putting trash out before Monday afternoon.

Welcome committee – Theresa James welcomes new neighbors to the neighborhood. She usually brings a plant and gives the new residents general information about the neighborhood.

Anna Lea Matysek reported on a survey that she and Liz did a visual survey of all of the fences in the neighborhood and now have a document that shows which houses have "grandfathered" fences on interior portions of their lots.

## **Nomination and Election of Board Members**

There were no floor nominations for the board. The four board members all expressed a willingness to continue for another year. Those in attendance were asked to vote on allowing the four board members to continue. The vote passed.

## **Presentation of 2017-2018 Budget**

Jane Vickers presented the 2017-18 budget. There was no discussion.

**Vote on Carry-over of 2016-2017 Budget Surplus**

A motion was made to carry over the \$5522.57 budget surplus from the prior year's funds. The vote passed.

**Member Forum**

No new items.

**Adjournment**

The meeting was adjourned at 8:01pm.